

PREBLE COUNTY
PERSONNEL POLICY AND PROCEDURES MANUAL

REQUEST FOR THE INSPECTION/RELEASE
OF PUBLIC RECORDS

FORM E
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(Name) Representing _____
(Organization)

(Name) Requesting to _____ Inspect

and/or _____ Obtain copies of the following public payroll records:

In exchange for the inspection and/or release of the payroll information identified above, the undersigned individual/organization agrees to indemnify and hold harmless Preble County and its officials for any and all liability directly or indirectly arising from the inspection and/or release of said public records.

OFFICE USE ONLY

Number of copies @ actual cost per copy = _____

Payment received by _____ Date _____