



Preble County *Board of Commissioners*

101 East Main St., Eaton OH 45320

Phone: (937) 456-8143

commissioners@prebco.org

Fax: (937) 456-8114

Rodney Creech

Christopher M. Day

Denise Robertson

JOB POSTING

ADMINISTRATIVE CLERK

The Board of Preble County Commissioners will accept applications for the full time, unclassified, FLSA non-exempt position of Administrative Clerk for the Board of Preble County Commissioners. The pay range for this position is \$13.18 - \$18.09 per hour.

Applications and job description may be obtained in the Commission Office, Preble County Courthouse, 1st Floor, 101 East Main Street, Eaton, Ohio, between the hours of 8:30 A.M. and 4:00 P.M., Monday thru Friday. This job posting is also published on the Preble County Commission's website, www.prebco.org. To access the help wanted ad notice, click on "job opportunities" on the left side of the home page at www.prebco.org. Applications will be accepted until the position is filled.

Preble County is an equal opportunity employer.